



Windows, Doors and Locks

When the heating is on it's a good idea to keep the windows closed to avoid waste of expensive heat however, for the benefit of your own health and to prevent mould forming on the walls, remember to air your apartment at least once a day. This is especially important in the case of steamy bathrooms. Check that windows are closed when you leave the house, open windows can slam and break.

To avoid nasty surprises when you come home be careful to lock your apartment door well before going out, this means turning the key in the lock 2 or 3 times. **ALWAYS** close the main door to your building, this is a general rule in all apartment buildings and does help keep undesirables out. Do not slam any doors.



WARNINGS

- For safety reasons bolt all doors when leaving the apartment and make sure that the windows are closed properly. This is not only for security reasons but also to avoid windows from slamming and eventually breaking.